

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
Date of Meeting: May 5, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd. Committee Conference Room
- I. Call to Order** Chairperson Munzel called the meeting to order at 7:00 PM
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll** Commissioners Present: Gill, Krommenhock, MacKenzie, McGuire, Munzel, Tuason, Alternate Mathur and Alternate Ku
- City Staff Present: Bonnie Greiner, Recreation Services Manager; Blair King, Assistant City Manager; Mark Rogge, Principal Engineer; Jennifer Tagalog, Public Services Supervisor
- City Council Liaison Present: Council Member Polanski
- Guest: Mike Baker and Greg Bennett representing Milpitas Youth Soccer Club; Connie Ellis representing Milpitas PAL Soccer;
- IV. Alternates** No alternates were seated.
- V. Agenda** MOTION to approve the agenda for May 5, 2003, meeting as submitted.
M/S: McGuire, Tuason
Ayes: (6) Gill, Krommenhock, MacKenzie, Munzel, McGuire, Munzel, Tuason
- VI. Minutes** MOTION to approve the Minutes of March 3, 2003, meeting as submitted.
M/S: Tuason, Kromenhook
All Ayes
- VII. Citizen's Forum** None.

VIII. Announcements/Correspondence

- Bonnie Greiner, Recreation Services Manager, reported on the following items:
- The Summer Activity Guide is now available. Registration for Milpitas residents begins on May 8, 2003 and Non-Resident registration begins on May 22, 2003.
 - 4th of July Parade applications were available at the meeting for any interested Commissioners.
 - Dog Park Ground Breaking is scheduled for May 10, 2003, at Ed Levin Park at 10 a.m.
 - Family Movie Night is scheduled for Friday, May 9, 2003, at the Milpitas Community Center. Tickets were still available for purchase at the Community Center front desk.
 - May is Older Americans Month at the Senior Center for a month long full of activities. Commissioners were encouraged to stop by anytime to check out the activities at the Senior Center.

Chairperson Munzel distributed a letter he submitted to the Milpitas Post as "Letter to the editor".

Commissioner Tuason on behalf of Fil-Am Association invited Commissioners to the Fil-Am Fiesta which will be held on June 7, 2003 at the Community Center.

Commissioner Krommenhock announced the Milpitas Alliance for the Arts would be sponsoring a Literary Tea on May 17, 2003, at the Milpitas Community Center for those who may be interested in attending. The author of The Money Dragon will be speaking at the event.

IX. Old Business

1. Youth Sports Grant Guidelines Review (Kerrilyn Ely, Recreation Services Supervisor)

At the March 27, 2003, Parks Recreation and Cultural Resources Commission meeting, the Commission reviewed and advised staff to amend the Youth Sports Grant Guidelines (Individual and Groups) to incorporate several changes.

Commissioner Mohsin questioned about including information about promoting the Youth Sports Grant (i.e. displaying a patch at events and trophies in display case).

Bonnie Greiner, Recreation Services Manager, explained that staff was researching the patch proposal and would agendaize this item for review at the August meeting.

MOTION to adopt the recommended revisions to the Individual and Group Youth Sports Grant Guidelines as amended and forward recommendations to City Council.

M/S: Krommenhock, Tuason

All Ayes

I. New Business

1. Youth Sports Grant Fund Requests – PAL Soccer and Milpitas Youth Soccer Club (Kerrilyn Ely, Recreation Services Supervisor)

On June 25, 2002, the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2002-2003 budget year. Included in the Commission packet for review and consideration is (2) Group requests for Youth Sports Assistance.

Youth Sports Assistance Fund application was received from PAL Soccer, requesting \$1,000.00 to offset costs of the purchase of two (2) under eight goals, first aid kits for each field site, soccer balls and other misc. equipment needed for the Fall 2003 Soccer season.

Youth Sports Assistance Fund application was received from Milpitas Youth Soccer Club, requesting \$1,000.00 to offset the costs of the purchase of goals, nets, field marking equipment, all one-time purchases to start the Fall 2003 season. Awarding these two grants would leave a balance of \$4,670.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Fund Requests.

Representatives' Mike Baker (Milpitas Youth Soccer Club) and Connie Ellis (PAL Soccer) were in the audience representing the application requests.

MOTION to recommend to City Council awarding PAL Soccer their requested amount of \$1,000.00.

M/S: McGuire, MacKenzie
All Ayes

MOTION to recommend to City Council awarding Milpitas Youth Soccer Club their requested amount of \$1,000.00.

M/S: Krommenhock, Gill
All Ayes

Mike Baker, President of Milpitas Youth Soccer Club, introduced himself and gave a brief overview of the goals of the organization. He passed around a binder outlining the background and goals of the organization which was left with City Staff for Commission review. He also offered to provide a more detailed presentation at a future meeting if the Commission was interested in getting more background about the organization.

Commissioner McGuire questioned if someone was coordinating the use of the soccer fields since there were two soccer groups operating in Milpitas. Bonnie Greiner, Recreation Services Manager, explained that Kerrilyn Ely, Sports Center Supervisor, coordinates the use of Youth Sports Fields and was currently working on the distribution of fields for the Milpitas Youth Soccer Club and PAL Soccer to ensure both groups are treated equitable and fair.

The Commission requested to agendaize the Milpitas Youth Soccer Club to give a 10-20 minute presentation at the August 4, 2003, PRCRC meeting.

2. Senior Center Update (Mark Rogge, Principal Engineer)

At the April 7, 2003, PRCRC meeting, Chairperson Munzel requested that the Commission be provided an update on the status of the Senior Center. Mark Rogge, Principal Engineer, provided an extensive presentation on the interim Senior Center, the Historical Renovation & Restoration of the Senior Center, and the new addition to the Senior Center. He indicated that the presentation they were viewing had not been reviewed by the City Council, Senior Advisory Commission, or Senior Center Sub-committee at this time, however would be reviewed by these groups to receive additional input and further direction.

Blair King, Assistant City Manager, explained the two main historical elements of the facility were the stage (with Greek columns) and auditorium.

Chairperson Munzel explained that all modifications to the historical building would be required to come back to the Parks, Recreation and Cultural Resources Commission by ordinance since the building /site is on the National Register. He also indicated that there were several other historical aspects to the facility

such as the ceiling/roof, courtyard area, windows, and many technical aspects of the building)

Commissioner McGuire felt that it would detract from the facility if walls were knocked out for the additional facility space.

Mark Rogge, Principal Engineer, explained that walls would not be knocked out for the addition, however, an aesthetically pleasing connective area would link the two facilities together. He indicated the new facility would compliment the historical facility and allow for many opportunities that will work for Seniors and functionality of space and storage. The new facility would also be designed to have the capability of closing off the new wing allowing the possibility of simultaneous rentals.

Chairperson Munzel felt the connective link between the facilities would be most appropriate if plantings from the historical period of this facility hide the link.

Commissioner MacKenzie expressed his preference on leaving the Senior Center Courtyard area open due to the intimacy and personality it gives to the facility.

Note receipt and file.

3. Dog Park Plaque Dedication Approval (Blair King, Assistant City Manager)

Included in Commissions packet for review was a copy of the Dog Park Dedication plaque. The wording for this plaque had already been approved at the County level and would be forwarded to the City Council for approval after recommendation from the Parks, Recreation and Cultural Resources Commission.

MOTION to recommend to City Council approval of the Dog Park Dedication Plaque.

M/S: McGuire, Tuason

All Ayes

Blair King, Assistant City Manager, explained that the construction will take place for approximately 2 months and will allow for a grow in period. The tentative schedule for Grand Opening of the Dog Park will be September.

4. June Park Tour Date and Time Selection (Bonnie Greiner, Recreation Manager)

Previously, the Parks, Recreation, and Cultural Resources Commission voted to have a Park Tour in June and adjourn the June 2, 2003, PRCRC meeting to another selected date.

The Commission selected June 14, 2003, from 9 a.m. – 12 p.m. for the Park Tour with a meeting place of the Community Center, Room 7 & 8.

Bonnie Greiner, Recreation Services Manager, explained that a representative from Parks would be scheduled to attend the Park Tour and answer any

questions the Commission may have. Recreation staff would provide a Van Driver/Van to escort the Commissioners on the Park Tour. Should any items need to be agendaized for the meeting, they would be handled at the beginning of the meeting.

The Commission requested to visit the following areas/Park on Tour:
Creek/Bridge area along Gill Park, Murphy, Selwyn Park and Parc Metro.

Blair King, Assistant City Manager, explained that staff would arrange to have the Commission visit Parks that future projects will be occurring in order to familiarize the Commission with these sites.

Council member Polanski said that she recently attended a meeting in which she received concerns about Murphy Park playground. Blair King, Assistant City Manager, indicated he would follow up with staff and the Commission could certainly plan on touring Murphy Park at the June 14, 2003, meeting to check out the playground equipment.

XII. Staff Reports

Parks Monthly Response Log – Note receipt and file.

XIII. Liaison Reports

1. City Council

Council member Polanski said that she recently attended a meeting in which she received concerns about Murphy Park playground and its maintenance and safety. Blair King, Assistant City Manager, indicated he would follow up with staff and could certainly plan on having this park toured at the June 14, 2003, meeting.

Council member Polanski reported on the following City Council items:

- City Council recently approved a new Sister City Relationship with Dagupan City, Philippines.
- The Capital Improvement Program was reviewed and will come back to the City Council with the budget hearings.
- The City Council will be reviewing the Utility Master Plan with proposed rate increases for water, utilities, and sewer to create reserves for future piping needs and repairs.
- An Economic Development Commission comprised of members from the Milpitas Unified School District, business owners, and Mayor (which is the City Council liaison) were recently formed and will be working on promoting economic growth for the City.
- Santa Clara Valley Water District would be having a Walk Tour on May 16, 2003, from 8:30 a.m. – 1:30 p.m. Any interested Commissioners should contact staff by May 7, 2003.

50th Anniversary Update

Council member Polanski said the committee is coming up with a lot of great ideas. There will be a 50th Anniversary logo contest. The sub-committee is working on finalizing a draft budget which will be reviewed by City Council at a future meeting.

Commissioner MacKenzie indicated they sub-committee is currently narrowing down ideas for possible giveaways (i.e. label pins, cups, wine glasses, t-shirts, sweatshirts, and window decals). He also said that at the City Hall grand opening several individuals were hoarding the giveaways, so the group was coming up with possible ideas to reduce these types of incidents (i.e. stamping hands, putting a certificate in the Milpitas Post similar to Arbor Day compost giveaway, etc.)

2. Community Advisory Commission

None.

3. Senior Advisory Commission

None.

4. Planning Commission

Commissioner Tuason reported the Planning Commission recently discussed the Midtown Specific Plan.

5. Youth Advisory Commission (YAC)

Chairperson Munzel reported the Youth Advisory Commission is currently working on planning their Family Movie Night and recently made revisions to the Skateboard Park Survey

6. Milpitas Historical Society

Chairperson Munzel reported the Historical Society will be meeting on May 14, 2003.

7. Arts Commission

Commissioner Krommenhock explained that the Arts Commission recently reviewed the Cultural Arts Support Program grants at their April meeting.

Bonnie Greiner, Recreation Services Manager explained that the grants would be agendaized for consideration at the June 3, 2003, City Council meeting.

Alternate Mathur questioned when the appropriate timeline would be for informing the Commission about stepping down. He indicated that he is returning to school to get his Master's Degree and has applied at a few different colleges and is awaiting acceptance. Staff explained that there is no specific timeline, however, it would be appropriate to inform the Commission once a decision has been made to step down.

Blair King, Assistant City Manager, reported on the following items:

- DeVries/Adobe property would be tented for fumigation on May 9, 2003.
- Playground safety renovation will take place the last week of August – September.

XIV. Future Agenda Items

August

Youth Sports Grant Promotional Patch; CYSA Soccer Presentation;

October

Status of maintenance of the DeVries House and Park Priorities

XX. Adjournment

There being no further business, the Chair adjourned the meeting at 8:32 p.m. to June 14, 2003, at 9:00 AM at the Milpitas Community Center, Room 7 & 8.